Mobility Agreement - Erasmus Staff Mobility, Training Assignment (STT)

Section to be completed BEFORE THE MOBILITY

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| **Sending Institution:** | | |
| Name of Institution & Erasmus Code: | Mid Sweden University, S MIDSWED01 | |
| Official address of Home Institution | Holmgatan 10, Sundsvall, Sweden | |
| Department at Home Institution: |  | |
| Name and position of contact person at Home Institution/Head of Department: |  | |
| Department Account number (Hela konteringsraden dit bidraget ska omföras efter mobiliteten): |  | |
| **Receiving Institution:** | | |
| Name of Host Institution/enterprise: |  | |
| Erasmus Code, if applicable. |  | |
| Name of Host Department, if applicable, or  Type of enterprise |  | |
| Country: |  | |
| Size of enterprise  ☐<250 employees  ☐>250 employees |  | |
| Name and position of contact person at Host Institution/enterprise: |  | |
| **Staff details** |  | |
| First names: |  |  |
| Last name: |  |  |
| Nationality: |  |  |
| Seniority : |  |  |
| Gender: |  |  |
| Visit Academic Year (ex. 2024-25, spring semester) |  |  |
| Participant with: | Financial support by EU funds 🞏X  A zero grant from EU funds 🞏  A financial support from EU funds combined with zero-grant from EU funds days 🞏  The financial support includes: Special needs support 🞏 |  |
| Dates of mobility (excluding travel) |  |  |
| Dates of mobility (including travel) |  |  |
| Is this your first Erasmus mobility? Yes/no |  |  |

Called hereafter “the participant”, of the other part,

Have agreed the Special Conditions and Annexes below which form an integral part of this agreement ("the agreement"):

Annex I Staff Mobility Agreement

Annex II General Conditions

The terms set out in the Special Conditions shall take precedence over those set out in the annexes.

#### **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: ………………………………………

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| **Overall objectives of the mobility** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved)** |
| **Planned schedule/Activities to be carried out** |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions)** |
| **Please describe how this mobility supports the Miun strategy goals that are related to internationalization (one or more areas)** |

**II. COMMITMENT OF THE THREE PARTIES**

By signing6 this document, the staff member, the sending institution and the receiving organisation confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share their experience, in particular its impact on their professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary organisation commit to the requirements set out in the grant agreement signed between them.

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| **The staff member at Mid Sweden University**  Name:  Signature: Date: |

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| **Responsible person at the sending institution (Mid Sweden University)**  Head of Department:  Signature: Date: |

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| --- |
| **The receiving institution/organization**  Name of the responsible person/contact person:  Signature: Date: |

1 Adaptations of this template:

· In case the mobility combines teaching and training activities, the mobility agreement for teaching template should be used and adjusted to fit both activity types.

· In the case of mobility between higher education institutions (HEIs), this agreement must always be signed by the staff member, the sending and the receiving HEI (three signatures in total).

· In the case of incoming mobility of higher education staff to an organisation, this agreement must be signed by the participant, the beneficiary organisation, the sending HEI and the organisation receiving the staff member (four signatures in total). An additional space should be added for signature of the beneficiary organisation organising the mobility.

2 **Seniority**: Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).

**3 Nationality**: Country to which the person belongs administratively and that issues the ID card and/or passport.

**4 Erasmus code**: A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in EU Member States and third countries associated to the programme.

**5 Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui>

6 Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the beneficiary institution (in the case of mobility with third coutnries not associated to the programme: the national legislation of the EU Member State or third country associated to the programme). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution.